

CONTINUING EDUCATION AND CERTIFICATION GRANT FREQUENTLY ASKED QUESTIONS

GENERAL INFORMATION

What is this grant for?

- This grant supports Delta Zeta members pursuing certifications or non-traditional continuing education programs. It helps cover costs for professional development outside of traditional degree programs.

Who is eligible to receive a Delta Zeta Foundation Continuing Education and Certification Grant?

- Grants are available to initiated members, in good standing, of Delta Zeta.

Will all applicants receive an award?

- Due to limited funding, we are unable to award a grant to every deserving applicant. We always have more applicants than funding available, so the grant process is competitive. Each quarter brings a different pool of candidates and qualifications, so we encourage applicants to apply for grants each period they are eligible.

When do I apply for this grant?

- Applications can be submitted year round, but must be within 90 days of completing your certification or educational program/course. Proof of completion must be uploaded to your application.

Are grants need-based?

- Delta Zeta Foundation grants are merit-based. We do take into account financial need, so be sure to provide accurate information in that section of the application.

Who will decide if I receive a grant?

- All grant applications will be reviewed by the grant committee, made up of alumnae volunteers from around the globe. The committees will submit their recommendations to the Foundation Board of Trustees for final approval.

How much funding can I receive?

- Members may receive up to 75% of the cost of their program, with a maximum lifetime grant of \$1,000.

How many grants can I receive?

- Applicants are eligible to apply for and be awarded a grant multiple times. An applicant cannot receive more than \$1,000 in their lifetime.

What documents do I need to submit with my application?

- You will need to include proof of completion of your program, as well as a current resume.

DEADLINES

Is there a deadline to apply after completing my program?

- Yes, you must apply within 90 days of completing your certification or continuing education course.

When is my application due?

- Grant applications will be reviewed on a quarterly basis in January, April, July and October. The deadline for each period is listed below.
 - December 31 for January review
 - March 31 for April review
 - June 30 for July review
 - September 30 for October review

USING SMARTERSELECT

What is SmarterSelect?

- SmarterSelect is the application we use for our grant process. You will be able to access the application from MyDeltaZeta, our new member portal.

How do I access MyDeltaZeta?

- For information on accessing your MyDeltaZeta account, please visit deltazeta.org/mydeltazeta-faq/. If you have any issues, please email webmaster@deltazeta.org.

I've logged in to MyDeltaZeta. Where can I find the grant application?

- Once you've logged in, you will scroll down and click Scholarships and Grants. From there you can select the Continuing Education and Certification Grant button, which will automatically launch the application.

Do I need to complete my application in one session?

- No, you do not need to complete your grant application in one session. You can save the application as you go and come back at a later date to add more information or finish your application. To protect your application from being lost, continue to save all your responses as you complete the online form. The application only saves information saved by the applicant, so save often.

AWARD STATUS NOTIFICATION

When will grant applicants receive notification of grant decisions?

- It is our aim to notify recipients within 30 days of the quarterly review period closing.

How will I know if I receive a grant?

- All applicants will be notified via email if they have been selected to receive a grant or not. If you do receive a grant, this email will have instructions on how to receive your grant check.

If I receive a grant, when will I receive the award?

- It is our aim to disperse recipient grants within 30 days of the award notification.