

# **State Alumnae Events Coordinator**

Delta Zeta officers and volunteers seek to build connections and community through coaching and mentoring. Through relationship building, personal development and execution of role-based responsibilities, officers and volunteers will support Delta Zeta Sorority in fulfilling its mission, vision, purpose and strategic direction. The State Alumnae Events Coordinator is responsible for coordinating in-person opportunities to increase overall alumnae engagement and connection within the state.

## **INTERPERSONAL GOALS AND EXPECTATIONS**

Through service in this role, Delta Zeta officers/volunteers will develop and practice crucial leadership skills including, but not limited to, critical thinking, decision-making, team building, effective communication and delegation. Delta Zeta officers and volunteers should exemplify Delta Zeta's shared values of friendship, community, curiosity, generosity, empowerment and belonging, and uphold the Constitution and Sorority Policies.

## **SPECIFIC RESPONSIBILITIES**

- Reports directly to the State Alumnae Chairman.
- Works in partnership with Area Alumnae Events Coordinator and National Headquarters to plan and execute Everlasting events in the area.
- Provides assistance to alumnae chapters on developing an overall engagement plan through in-person gatherings.
- Coordinates in-person and/or virtual events in partnership with local alumnae and collegiate chapters to encourage holistic engagement. Events may include, but are not limited to, Everlasting, Homecoming, Founders Day, recruitment, chapter anniversaries, reunions and special membership ceremonies.
- Recruits and work with committee members, as needed, to help with the non-traditional growth of membership in the state through local events and gatherings.
- Supports and assists with projects and initiatives as identified by the Area Alumnae Director and National Council.