

# **Area Alumnae Events Coordinator**

Delta Zeta officers and volunteers seek to build connections and community through coaching and mentoring. Through relationship building, personal development and execution of role-based responsibilities, officers and volunteers will support Delta Zeta Sorority in fulfilling its mission, vision, purpose and strategic direction. The Area Alumnae Events Coordinator is responsible for coordinating in-person opportunities to increase overall alumnae engagement and connection in the area.

## **INTERPERSONAL GOALS AND EXPECTATIONS**

Through service in this role, Delta Zeta officers/volunteers will develop and practice crucial leadership skills including, but not limited to, critical thinking, decision-making, team building, effective communication and delegation. Delta Zeta officers and volunteers should exemplify Delta Zeta's shared values of friendship, community, curiosity, generosity, empowerment and belonging, and uphold the Constitution and Sorority Policies.

## **SPECIFIC RESPONSIBILITIES**

- Reports directly to the Area Alumnae Director.
- Works in partnership with the State Alumnae Chairmen, State Alumnae Events Coordinators, Area Alumnae Events Coordinator and National Headquarters to plan and execute Everlasting events and other events in the area.
- Spearheads local event planning to engage alumnae in the area to connect with Delta Zeta on a national level.
- Provides assistance to area alumnae chapters on developing an overall engagement plan through in-person gatherings.
- Coordinates in-person and/or virtual events in partnership with local alumnae and collegiate chapters to encourage holistic engagement and non-traditional membership growth. Events may include, but are not limited to, Everlasting, Homecoming, Founders Day, recruitment, chapter anniversaries, reunions and special membership ceremonies.
- Supports and assists with projects and initiatives as identified by the Area Alumnae Director and National Council.