

Delta Zeta National Council Member Job Description (2025-2027 Biennium)

OVERVIEW

The National Council of Delta Zeta Sorority provides strategic governance and oversight for the organization. National Council members are responsible for ensuring Delta Zeta's continued growth, financial stability and alignment with its mission and core values. The National Council represents the interests of the Sorority's membership and community while fostering commitment to Delta Zeta's core values, including Friendship, Belonging, Community, Empowerment, Generosity and Curiosity.

PURPOSE OF THE NATIONAL COUNCIL

The National Council holds the legal and fiduciary responsibility for the governance of Delta Zeta Sorority. This includes setting the strategic direction, establishing policies, overseeing financial and operational health and ensuring the Sorority's long-term viability. The National Council also supports the execution of policies and programs by providing necessary resources, including volunteer, staff and financial, while also creating a culture of accountability, trust and inclusivity.

GENERAL DUTIES

- Attend and actively participate in all National Council meetings and related events. Engage fully in decision-making to set strategic direction and ensure the Sorority's success.
- Engage deeply with Delta Zeta's mission, vision and strategic objectives to ensure alignment in all decision-making. Ensure that actions and policies align with and advocate for the Sorority's purpose.
- Review and approve the biennial budget and other financial documents while ensuring robust financial oversight. Provide strategic financial oversight to safeguard the Sorority's resources and ensure financial stability.
- Advocate for the Sorority's mission, internally and externally. Serve as an ambassador for Delta Zeta, fostering relationships with key stakeholders, including Delta Zeta members, volunteers, staff and external partners, that promotes the Sorority's mission.
- Uphold legal, ethical and fiduciary responsibilities. Ensure the organization adheres to all legal, ethical and fiduciary standards, maintaining transparency in governance.
- Foster a welcoming and inclusive environment that embraces all voices and perspectives. Leading with our value of belonging, ensuring that governance decisions reflect diverse perspectives and values.
- Avoid conflicts of interest, maintaining impartiality and accountability to Delta Zeta's mission and membership. Ensure board decisions are free from conflicts of interest and uphold the integrity of the National Council.
- Build relationships within the National Council and across the membership to support collaboration, innovation and trust. Cultivate a collaborative and forward-looking governance culture that supports the Sorority's mission and goals and builds positive working relationships with volunteers and members.
- Provide strategic leadership in identifying and developing future volunteer leaders, ensuring effective succession planning. Play a key role in identifying and developing future leaders for Delta Zeta's volunteer leadership pipeline, including cultivating future leaders for Delta Zeta's National Council to ensure leadership continuity and strategic capacity building.
- Support the Delta Zeta Foundation through personal giving and encouraging others to give. Make a personally meaningful gift to the Delta Zeta Foundation annually and contribute to special campaigns, while actively promoting the Foundation and connecting other members to support its initiatives.

DESIRED CHARACTERISTICS FOR THE 2025-2027 BIENNIUM

Delta Zeta seeks leaders who demonstrate:

- **People-Centered Leadership:** Ability to build relationships across generations and diverse backgrounds, fostering an environment of collaboration and belonging.
- **Accountability and Responsibility:** Commitment to self-accountability, responsibility to the membership and transparency in all actions.
- **Skills-Based Leadership:** Experience in nonprofit board service, financial management, risk management, fundraising, public speaking or conflict resolution.
- **Strategic and Adaptive Thinking:** Ability to lead and advocate for change, incorporate feedback, and make decisions that are flexible and responsive to local needs.
- **Courage and Innovation:** A forward-thinking mindset, willingness to challenge norms through active listening and participation and openness to non-traditional leadership pathways.
- **Emotional Intelligence:** High degree of empathy, emotional intelligence and respect in fostering a trusting and safe environment for open communication.
- **Inclusivity and Open-Mindedness:** A demonstrated commitment to diversity in leadership, ensuring representation from varied experiences and perspectives and fostering a culture of belonging.
- **Nonprofit Governance Expertise:** A strong understanding of nonprofit governance and demonstrated experience serving on other nonprofit boards, with experience in the four duties of a board: discuss, discern, debate and decide.
- **Quality Time Commitment**
- **Meetings and Events:** Two to four in-person meetings per year, each spanning two to three days (not including travel time). Between 10 to 20 conference calls annually, each lasting one to three hours. Attend Delta Zeta events as national representatives, which is generally two to four events per year, including Convention, Everlasting, Norma Minch Andrisek Leadership Conference and other events.
- **Ongoing Work:** An average of 10 to 20 hours per week on general National Council business, including preparation for meetings, committee work and staying informed on Delta Zeta's evolving priorities.
- **Preparation and Engagement:** National Council members are expected to engage continuously with sorority governance, reviewing documents, staying informed on key issues and providing timely responses to National Council matters.

National Council members must commit to Delta Zeta's mission and vision, demonstrating leadership in upholding sorority values, fostering a welcoming culture of belonging and ensuring the Sorority's future success.

DELTA  ZETA