

## **DELTA ZETA FOUNDATION SCHOLARSHIPS – FREQUENTLY ASKED QUESTIONS:**

### **General Information**

#### **Who is eligible to receive a Delta Zeta Foundation scholarship?**

- Scholarships are available to initiated members, in good standing, of Delta Zeta. We currently offer undergraduate and graduate scholarships.

#### **Is there a minimum GPA requirement?**

- Yes, unless otherwise noted, there is a 3.0 minimum overall GPA requirement.

#### **Will all applicants receive an award?**

- Due to limited funding, we are unable to award a scholarship to every deserving applicant. We always have more applicants than funding available, so the scholarship process is competitive. Each year brings a different pool of candidates and qualifications, so we encourage applicants to apply for scholarships each year they are in school.

#### **Can I use this scholarship for room and board or my Delta Zeta membership dues?**

- Scholarships can only be used for tuition, books and fees. As a 501 (c)(3) foundation, scholarships cannot be used for dues or room and board.

#### **Are scholarships need-based?**

- Delta Zeta Foundation scholarships are merit-based. We do take into account financial need, so be sure to provide accurate information in that section of the application.

#### **Who will decide if I receive a scholarship?**

- All scholarship applications will be reviewed by the appropriate scholarship committee (undergraduate or graduate). The committees will submit their recommendations to the Foundation Board of Trustees for final selection.

#### **What are the award amounts?**

- Undergraduate scholarships range from \$500 to \$10,000, and graduate scholarship awards range from \$1,000 to \$25,000.

#### **How many scholarships can I receive?**

- Applicants are eligible to apply for and be awarded a scholarship each year they are in either undergraduate or graduate school, except the Gail Patrick Scholarship which may be awarded only once to any one graduate student applicant.

#### **Does my Elizabeth Coulter Stephenson (ECS) grant disqualify me from receiving a scholarship?**

- No, your ECS grant does not disqualify you from receiving a scholarship.

### **Types of Application**

#### **How do I know which scholarship to apply for?**

- Applicants will be considered for all undergraduate or graduate scholarships for which they qualify. The committee reviewing the applications will determine which scholarship best fits the applicant based on their field of study and information provided.

#### **I am a senior – which application should I use?**

- If you are a senior, graduating in the spring of 2024 and plan to attend graduate school in the fall of 2024, you should apply for a graduate scholarship as a continuing student.

#### **Can I apply for a graduate scholarship if I do not know what school I'm going to attend?**

- Yes, you can apply for a scholarship while you are waiting on graduate school acceptance. On the application, list the possible schools you will attend. Once you have received word and made

your decision, please let the Delta Zeta Foundation know as soon as possible so we can update your application.

### **Deadlines and Late Materials**

#### **When is my application due?**

- Scholarship applications are due February 15, 2024, at 11:59 p.m. Eastern Standard Time. All accompanying documents (transcripts, recommendations, etc.) are also due on February 15, 2024, at 11:59 p.m. Eastern Standard Time.

#### **Will my scholarship application be considered if my references do not submit their recommendations by the application deadline?**

- Applications missing complete recommendations may not be considered. As the applicant, you are responsible for verifying that your references have submitted complete recommendation forms.

#### **Will the Delta Zeta Foundation accept late materials?**

- The Delta Zeta Foundation will not accept late submissions or materials for any reason. These include, but are not limited to, letters of recommendation, transcripts or the application.

#### **What happens if my computer crashes while I'm working on my application.**

- We strongly encourage you to apply as early as possible as this application does require thoughtful responses as well as personal recommendations and transcripts. Because this application is open and available for several months, we will not accept late submissions even in the event of a technology glitch. To protect your application from being lost, continue to save all your responses as you complete the online form. The application only saves information saved by the applicant, so save often.

### **Using SmarterSelect**

#### **What is SmarterSelect?**

- SmarterSelect is the application we use for our scholarship process. You will have to create a separate login from your Delta Zeta App login.

#### **Do I need to complete my application in one session?**

- No, you do not need to complete your scholarship application in one session. You can save the application as you go and come back at a later date to add more information or finish your application. To protect your application from being lost, continue to save all your responses as you complete the online form. The application only saves information saved by the applicant, so save often.

#### **Do I need to submit transcripts?**

- Yes, you will need to submit transcripts for your application to be completed.

#### **Can I mail a physical copy of my transcript?**

- Yes, if you would prefer to mail an official transcript for your application, they can be mailed to:
  - Delta Zeta Foundation  
Attn: Saralee Young  
202 E. Church Street  
Oxford, OH 45056

#### **Do I have to submit an official transcript?**

- Official transcripts are preferred. You can also submit a scanned or university electronic PDF version as well.

## **Reference Letters**

### **How do I submit my letters of recommendation?**

- There are two ways you can submit your letters of recommendation. The first is to upload a scanned PDF of the letter of recommendation to your SmarterSelect application. The second option is to have your letter of recommendation mailed to Delta Zeta National Headquarters. If you want to mail your letters of recommendation, please mail them to:
  - Delta Zeta Foundation  
Attn: Saralee Young  
202 E. Church Street  
Oxford, OH 45056

### **How do I know if my references have submitted their recommendation forms?**

- If you asked the writer of your letter of recommendation to mail it directly to Delta Zeta, you can email [scholarships@deltazeta.org](mailto:scholarships@deltazeta.org) to confirm they have received the letter. Once we receive your letters, we will scan them and upload them to your scholarship application.

### **How do I submit my scholarship application if I am waiting for my letters of recommendation to be uploaded?**

- If your letters of recommendation are being mailed to Delta Zeta, once we receive the letter we will scan and upload it to your application. If everything else in your application is complete, once we upload your letters, we will submit your application. If you are still working on your application, we will upload your letters, save the updates, and then you will be able to complete your application.

### **I'm applying for an undergraduate scholarship. Do I need letters of recommendation?**

- Yes, you are required to submit a letter of recommendation from your College Chapter Director (CCD). If your chapter does not currently have a CCD, you could ask an Advisory Board member or your Regional Collegiate Director (RCD) to write the letter. A reference from a college professor in your field of study, an advisor or employer would also be appropriate for a second letter of recommendation but is not required.

### **I'm applying for a graduate scholarship. Do I need letters of recommendation?**

- Yes, two letters of recommendation are required for the graduate scholarship application. If you are an undergraduate who will be starting graduate school next year, one reference can be from your College Chapter Director (CCD), Regional Collegiate Director (RCD), Advisory Board member or another alumna. Professors, employers or other professional references are also appropriate.

## **Award Status Notification**

### **When will scholarship applicants receive notification of scholarship decisions?**

- All applicants will be notified of the scholarship decisions in June.

### **How will I know if I receive a scholarship?**

- All applicants will be notified via email if they have been selected to receive a scholarship or not. If you do receive a scholarship, this email will have instructions on how to receive your scholarship check.

### **If I receive a scholarship, when will I receive the award?**

- If selected for a scholarship, verification of enrollment from the college/university must be submitted to the Foundation by October 1. Once verification is received, the scholarship check

will be processed and sent to the recipient. If verification is not received by October 1, the scholarship will be forfeited.

**I have decided to wait a year before continuing my education. Can I put the scholarship I was granted on hold?**

- Scholarships cannot be deferred for any reason. Should you not be able to enroll in the Fall semester, please notify the Foundation immediately. You are encouraged to reapply for a scholarship for the next academic year.