

Delta Zeta Digital Communication Interns Needed!

Are you a team player ready to work hard, to learn new skills quickly and are great at working independently or remote? Can you operate as part of a fast-paced, super friendly environment where we work as a team, count on each other to achieve our goals and learn and grow quickly?

This is an amazing opportunity to gain meaningful experience and skills in the dynamic world of digital communication. Our internship positions require versatility, ability to multitask and a can-do mentality. Responsibilities include working in digital media, social media marketing and various communication projects.

We are looking for Communication Interns to join our team supporting Delta Zeta's communication needs, which include curating and creating content for social media, website and electronic communication. They will exemplify our brand values, friendship, community, curiosity, generosity, empowerment and belonging, through print, video, photography and other communications outlets.

The internship experience will provide motivated candidates the opportunity to gain insight into the communications needs of a member focused, global non-profit organization while assisting with projects that are integral to achieving the organization's strategic plan goals.

The internship runs from January 2023 to December 2023. Interns will commit 4-8 hours per week. They will work remotely while participating as a part of the Delta Zeta communications team. This position will receive a \$500 stipend at the conclusion of the internship and an opportunity to attend the 55th National Convention in Orlando, Florida July 27-30, 2023. Approved travel and business expenses will also be provided by the Sorority.

Position Requirements: Candidates must be affiliated or enrolled in a verifiable program of study with a school or educational program/institution. Candidates are responsible for obtaining academic credit for the internship from their respective host institutions, if desired. Candidates must have valid passports and a willingness to travel to sorority events, if needed.

Here are some skills we want you to have:

- A demonstrated interest in a marketing and communications career
- Exceptional organizational skills with strong attention to detail
- Professional and effective verbal and written communications skills
- Excellent interpersonal skills and a passion to collaborate effectively
- Knowledge and use of social media platforms as organizational communications tools

- Proficient knowledge in Microsoft Office (PowerPoint, Excel, Word)
- Knowledge in how to use Adobe and Canva platforms for photo and video creation
- Generally savvy with multiple software types and able to pick up new tools quickly
- Must be self-motivated and hit the ground running
- Access to reliable internet, computer and smartphone to meet goals of position

Work Location: Remote

Benefits:

- University credit if applicable
- Flexible schedule
- Professional development growth and networking

To apply, follow this <u>link</u> and upload a writing sample, webpage or other digital design, video or photography examples. Applications are due by Friday, November 4, 2022.