

# DELTA ZETA FOUNDATION **Electronic Funds Transfer (EFT) Authorization Form**

Completed form should be mailed to:

Delta Zeta Foundation  
202 East Church Street  
Oxford, OH 45056

Or

fax to: 513/523-1921

I hereby authorize Delta Zeta Foundation to initiate debit entries of monthly donations on my behalf and credit entries as required to my account indicated below, and authorize the financial institution named below to debit/credit the same to such account.

Enrollment type <input type="checkbox"/> New <input type="checkbox"/> Revised <input type="checkbox"/> Renewal Amount of monthly gift \$ _____	<b>All account withdrawals will occur on the 5th of each month.</b>
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## FINANCIAL INSTITUTION

Financial Institution name	Financial Institution phone number (area code)		
Financial Institution address	City	State	Zip
Account number	Bank ABA number (9 digits)		
Account type <input type="checkbox"/> Checking/NOW <input type="checkbox"/> Savings <input type="checkbox"/> Other	If other, please specify		

**PLEASE ATTACH A VOIDED CHECK**

## CUSTOMER INFORMATION

Customer name on bank account			
Member name and number with Delta Zeta Sorority			
Customer mailing address	City	State	Zip
E-Mail address	Customer phone number (area code)		

This authorization is to remain in full force and effect until Delta Zeta Foundation and the above-named Financial Institution have received written notification simultaneously from us of its termination in such time and in such manner as to afford Delta Zeta Foundation and the above-named Financial Institution a reasonable opportunity to act on it.

Printed name	Authorized signature on this account	Date
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### FOR INTERNAL USE

Authorized signature of Delta Zeta Foundation	Date
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# DELTA ZETA FOUNDATION

## Introducing Electronic Funds Transfer

### *Your Opportunity to Improve Efficiency and Peace of Mind*

Delta Zeta Foundation introduces Electronic Funds Transfer (EFT), a better way to do business. With EFT, your monthly donations are automatically withdrawn from your account. By signing up for this FREE service today, you get increased administrative efficiency and the peace of mind that comes with knowing your monthly gift is made on time, every time.

### EFT Efficiencies

#### **Quick and easy sign-up**

Complete the EFT Authorization Form enclosed with this notice and fax or mail it to the address at the top of the Authorization Form.

### Electronic Funds Transfer Q & A

*This section addresses the most commonly asked questions. Detailed questions or those not addressed here should be sent to National Headquarters.*

**Q. What is EFT?**

**A.** Electronic Funds Transfer is a non-paper way of making monthly gifts to the Foundation. It ensures that donations are received and posted timely.

**Q. How do I sign up?**

**A.** The attached EFT Authorization Form must be filled out and returned with a copy of a voided check in order to enroll in the program.

**Q. When will the money come out of my account?**

**A.** The money will come out of your bank account on the 5th of each month. If the date falls on a banking holiday, the money will come out on the following banking day.

**Q. What if my bank account changes?**

**A.** A new Delta Zeta Foundation Authorization Form with the new banking information should be sent. Please allow 30 days for this request to take effect.